



BONITA SPRINGS-ESTERO REALTORS®

SWFL MLS of Bonita Springs-Estero REALTORS®
25300 Bernwood Drive, Suite #1
Bonita Springs, FL 34135
Phone: 239-992-6771

Attached are copies of the profile forms and application the Bonita Springs-Estero REALTORS® requires to enter listings into our MLS.

You may pay for this listing by check, which is to be made payable to B.E.R. We also accept all major credit cards. If you would like to have a photos appear in your listing, please email the photos (up to 50) in a .jpg format to Engagement@BERealtors.org. The completed MLS listing will be sent to you in a .pdf format via email.

Reciprocal Listing Cost

\$200 per listing (includes up to 50 photos)

Before we can enter a listing into the system, we must have the MLS Reciprocal Agreement Form filled out and signed by your managing broker verifying that you are a participating MLS subscriber in your area and a REALTOR® member. You will also need to provide a Letter of Good Standing from your local board.

You must also complete the profile sheet. Please see 2nd page for MLS Reciprocal Agreement Form.

Please note: ALL FIELDS THAT ARE UNDERLINED AND HIGHLIGHTED ARE **REQUIRED**. THE LISTING WILL NOT BE ENTERED WITHOUT ALL REQUIRED FIELDS COMPLETED.



BONITA SPRINGS-ESTERO REALTORS®

SWFL MLS Reciprocal Agreement Form

Date: _____

Address of Listing: _____

Board/Association Name: _____

Listing Agent Name: _____ License #: _____

Phone: _____ Email: _____

Listing Office Name: _____

Listing Office Phone: _____

Listing Office Address: _____

Attached is my check or credit card information in the amount of \$200/listing, a copy of the listing agreement and completed profile sheet.

Verified by: _____

(Signature of Listing Agent's Managing Broker)

Name of Credit Card: _____ Billing Zip Code: _____

Card Number: _____ Exp Date: ____/____ CSV Code: _____

Residential Profile Sheet

Listing Agent ID: _____ **Listing Agent:** _____

Status: Active Pending with Contingencies Pending Withdrawn

General Property Information:

County: _____

PID: _____

Unlisted PID YN (not in Prop. Appraiser site)

Street #: _____

Pre Direction: _____

Street Name: _____

Post Direction: _____

Unit/Apartment #: _____

City _____

State: _____

Zip Code: _____

GEO Area: _____

Zoning Code: _____

Development: _____

Sub/condo Name: _____

Subdivision Code: _____

Building Design:

- | | |
|---|---|
| <input type="checkbox"/> Single Family | <input type="checkbox"/> Low Rise (1-3) |
| <input type="checkbox"/> Villa Attached | <input type="checkbox"/> Mid Rise (4-7) |
| <input type="checkbox"/> Villa Detached | <input type="checkbox"/> High Rise (8+) |
| <input type="checkbox"/> Townhouse | <input type="checkbox"/> Manufactured |

Builder Product: Yes No

Building Name : _____

Building #: _____

Total Floors in Property: _____

Total Building Floors: _____ **Unit Floor:** _____

Units in Building: _____ **Units in Complex:** _____

Status Type:

- | | |
|---|---|
| <input type="checkbox"/> Assignment of Contract | <input type="checkbox"/> Known Damage |
| <input type="checkbox"/> Land Value | <input type="checkbox"/> New Construction |
| <input type="checkbox"/> Pre Construction | <input type="checkbox"/> Resale Property |
| <input type="checkbox"/> Under Construction | |

County Permit # _____ (required for Pre construction and Under Construction)

List Price: _____

Bedrooms:

- | | | | |
|--------------------------------|------------------------------|--------------------------------|------------------------------------|
| <input type="checkbox"/> 0BR | <input type="checkbox"/> 1BR | <input type="checkbox"/> 1+Den | <input type="checkbox"/> 2BR |
| <input type="checkbox"/> 2+Den | <input type="checkbox"/> 3BR | <input type="checkbox"/> 3+Den | <input type="checkbox"/> 4BR |
| <input type="checkbox"/> 4+Den | <input type="checkbox"/> 5BR | <input type="checkbox"/> 5+Den | <input type="checkbox"/> 6 or more |

Full Baths: _____ **Half Baths:** _____

Den/Flex: Yes No

Approx. Living Area: _____

Approx. Total Area: _____

Ceiling Fans: _____

Cable Avail: Yes No

Furnished:

- Furnished Partly Furnished Unfurnished **G**
- Turnkey Negotiable

Elevator:

- None Common Private Secured

Garage Spaces: _____ Attached Detached

Carpport Spaces: _____ Attached Detached

Rear Exposure: _____ **Year Built:** _____

Pets:

- | | |
|--------------------------------------|---|
| <input type="checkbox"/> Limits | <input type="checkbox"/> No Approval needed |
| <input type="checkbox"/> Not allowed | <input type="checkbox"/> With Approval |

Pet Limit – Max WT: _____ Pet Limit – Max #: _____

Pet Limits – Breed: _____

Pet Limit – Other: _____

Lot Size (acres): _____

Lot Frontage: _____

Lot Back: _____

***Fields that are BOLD are REQUIRED.**

Legal Description: _____

Lot Right: _____

Lot Left: _____

Virtual Tour Link: _____

Virtual Tour Link 2: _____

***Fields that are BOLD are REQUIRED.**

Section: _____ Township: _____

Owner Name: _____

Range: _____ **Legal Unit:** _____

Ownership Desc

Block: _____ Lot/Unit: _____

Co-op Condo Single Fam

Timeshare Fractional Ownership

***Lee County no longer has school choice for - Elementary School:** _____

Middle School: _____

High School: _____

Measurement Src. (Liv Area):

- Architectural Plan
- Condo Documents
- Developer Brochure
- Field Measurements
- Floor Plan Service
- Previous Appraisal
- Property Appraiser's Office
- Survey

Measurement Src. (Total Area):

- Architectural Plans
- Condo Documents
- Developer Brochure
- Field Measurements
- Floor Plan Service
- Previous Appraisal
- Property Appraiser's Office
- Survey

Measurements Src. (Lot Dim):

- Architectural Plans
- Condo Documents
- Developer Brochure
- Field Measurements
- Floor Plan Service
- Previous Appraisal
- Property Appraiser's Office
- Survey

Measurement Src. (Lot Size):

- Architectural Plans
- Condo Documents
- Developer Brochure
- Field Measurements
- Floor Plan Service
- Previous Appraisal
- Property Appraiser's Office
- Survey

Rooms & Dimensions Information:

<u>Rooms Type</u>	<u>Room Length</u>	<u>Room Width</u>
<i>Den:</i>	_____	_____
<i>Dining Room:</i>	_____	_____
<i>Family Room:</i>	_____	_____
<i>Garage:</i>	_____	_____
<i>Great Room</i>	_____	_____
<i>Kitchen:</i>	_____	_____
<i>Living Rm:</i>	_____	_____

<u>Rooms Type</u>	<u>Room Length</u>	<u>Room Width</u>
<i>Master Bed:</i>	_____	_____
<i>2nd Bed:</i>	_____	_____
<i>3rd Bed:</i>	_____	_____
<i>4th Bed:</i>	_____	_____
<i>5th Bed:</i>	_____	_____
<i>Lanai:</i>	_____	_____
<i>Utility Room:</i>	_____	_____

Features:

Amenities:

- | | | | |
|--|---|---|--|
| <input type="checkbox"/> Assisted Living Avail | <input type="checkbox"/> Community Boat Dock | <input type="checkbox"/> Full Service Spa | <input type="checkbox"/> Racquet Ball |
| <input type="checkbox"/> Basketball | <input type="checkbox"/> Community Boat Lift | <input type="checkbox"/> Golf Course | <input type="checkbox"/> Restaurant |
| <input type="checkbox"/> BBQ - Picnic | <input type="checkbox"/> Community Boat Ramp | <input type="checkbox"/> Guest Room | <input type="checkbox"/> Sauna |
| <input type="checkbox"/> Beach - Private | <input type="checkbox"/> Community Boat Slip | <input type="checkbox"/> Hobby Room | <input type="checkbox"/> Shopping |
| <input type="checkbox"/> Beach Access | <input type="checkbox"/> Community Gulf Boat Access | <input type="checkbox"/> Horses OK | <input type="checkbox"/> Shuffleboard |
| <input type="checkbox"/> Beach Club Available | <input type="checkbox"/> Community Park | <input type="checkbox"/> Internet Access | <input type="checkbox"/> Sidewalk |
| <input type="checkbox"/> Beach Club Included | <input type="checkbox"/> Community Pool | <input type="checkbox"/> Lakefront Beach | <input type="checkbox"/> Stable – Horse |
| <input type="checkbox"/> Beauty Salon | <input type="checkbox"/> Community Room | <input type="checkbox"/> Lap Pool | <input type="checkbox"/> Streetlight |
| <input type="checkbox"/> Bike & Jog Path | <input type="checkbox"/> Community Spa/Hot Tub | <input type="checkbox"/> Library | <input type="checkbox"/> Tennis Court |
| <input type="checkbox"/> Bike Storage | <input type="checkbox"/> Concierge Services | <input type="checkbox"/> Marina | <input type="checkbox"/> Theater |
| <input type="checkbox"/> Billiards | <input type="checkbox"/> Dog Park | <input type="checkbox"/> None | <input type="checkbox"/> Trash Chute |
| <input type="checkbox"/> Boat Storage | <input type="checkbox"/> Electric Vehicle Charging | <input type="checkbox"/> Other | <input type="checkbox"/> Underground Utility |
| <input type="checkbox"/> Bocce Court | <input type="checkbox"/> Exercise Room | <input type="checkbox"/> Pickleball | <input type="checkbox"/> Vehicle Wash Area |
| <input type="checkbox"/> Business Center | <input type="checkbox"/> Extra Storage | <input type="checkbox"/> Play Area | <input type="checkbox"/> Volleyball |
| <input type="checkbox"/> Cabana | <input type="checkbox"/> Fish Cleaning Station | <input type="checkbox"/> Private Beach Pavilion | <input type="checkbox"/> Water Skiing |
| <input type="checkbox"/> Clubhouse | <input type="checkbox"/> Fishing Pier | <input type="checkbox"/> Private Membership | |
| <input type="checkbox"/> Common Laundry | <input type="checkbox"/> Fitness Center Attended | <input type="checkbox"/> Putting Green | |

***Fields that are BOLD are REQUIRED.**

Approval Info:

- Application Fee
 Buyer
 Interview
 None
 Other
 Tenant

Bedroom Desc :

- First Floor Bedroom
 Master BR Ground
 Master BR Sitting Area
 Master BR Upstairs
 Split Bedrooms
 Two Master Suites

Boat/ Dock Info :

- Boat Canopy /Cover
 Boat Dock Private
 Boat House
 Boat Lift
 Boat Ramp
 Boat Slip
 Captains Walk
 Composite Dock
 Concrete Dock
 Dock Deeded
- Dock Included
 Dock Lease
 Dock Purchase
 Elec Avail at dock
 Hoist/Davit
 Jet Ski Lift
 None
 Tiki Hut
 Water Avail at dock
 Wooden Dock

Building Style:

- 1 Story/Ranch
 2 Story
 Carriage/Coach
 Contemporary
 Corner
 Duplex
 End-Unit
 Florida
 Garden Apt
 Multi-Story Home
 None
 Other
 Penthouse
 Spanish
 Split Level
 Stilts
 Traditional

Community Type:

- Boating
 Condo/Hotel
 Gated
 Golf Course
 Mobile/Manufactured
 No Subdivision
 Non-Gated
 Tennis

Golf Type:

- Golf Bundled
 Golf Equity
 Golf Non-Equity
 Golf Public

Construction:

- Concrete Block
 Elevated
 Handicap
 Insulated Concrete Form
 Manufactured
 Metal Frame
 Modular
 Other
 Piling
 Poured Concrete
 Relocated
 Wood Frame

Cooling:

- Air Purifier
 Ceiling Fans
 Central Electric
 Exhaust Fan
 Gas - Natural
 Gas – Propane
 Heat Pump
 Humidistat
 None
 Other
 Ridge Vent
 Thermal Fan
 Wall Unit
 Whole House Fan
 Window Unit
 Zoned

Dining Description:

- Breakfast Bar
 Breakfast Room
 Dining – Family
 Dining - Living
 Eat-in Kitchen
 Formal
 Other

Equipment/Appliances Included:

- Auto Garage Door
 Central Vacuum
 Cooktop – Electric
 Cooktop – Gas
 Dishwasher
 Disposal
 Double Oven
 Dryer
 Freezer
 Generator
 Grill - Gas
 Grill - Other
 Home Automation
 Ice Maker Stand Alone
 Instant Hot Faucet
 Intercom
 Microwave
 None
 Other
 Pot Filler
 Range
 Refrigerator
 Refrigerator/Freezer
 Refrigerator/Icemaker
 Reverse Osmosis
 Safe
 Satellite Dish
 Security System
 Self Cleaning Oven
 Smoke Detector
 Solar panels
 Steam Oven
 Tankless Water Htr
 Trash Compactor
 Walk-In Cooler
 Wall Oven
 Warming Tray
 Washer
 Wash/Dryer Hookup
 Water Treat Owned
 Water Treat Rented
 Wine Cooler

Exterior Features:

- Barn Stall
 Built In Grill
 Built-In Gas Fire Pit
 Built-In Wood Fire Pit
 Courtyard
 Deck
 Decorative Shutters
 Extra Building
 Fence
 Fruit Trees
 Grill
 None
 None
 Other
 Outdoor Fireplace
 Outdoor Kitchen
 Outdoor Shower
 Patio
 Pond
 Privacy Wall
 Private Road
 Room for Pool
 Sprinkler Auto
 Sprinkler Manual
 Storage
 Tennis Court
 Water Display

***Fields that are BOLD are REQUIRED.**

Exterior Finish:

- Aluminum Siding
- Brick
- Other
- Stone
- Stucco
- Vinyl Siding
- Wood Siding

Floor Plan Type:

- Courtyard
- Efficiency
- Great Room
- Other
- Split Bedrooms
- 2 Story

Flooring:

- Brick
- Carpet
- Concrete
- Laminate
- Marble
- Other
- Parquet
- Terrazzo
- Tile
- Vinyl
- Wood

Gas

- Yes
- No

Gas Description:

- Natural
- Propane

Guest House Description:

- 1 Bath
- 1 Bedroom
- 2+ Baths
- 2+ Bedrooms
- Balcony
- Cabana
- Carport
- Conforming
- Efficiency
- Garage
- Kitchen
- Living Room
- NonConfrming
- Patio
- Screened Porch

Guest House Living Area: _____

Heat:

- Central Electric
- Gas Natural
- Gas Propane
- Heat Pump
- None
- Other
- Solar
- Wall Unit
- Window Unit
- Zoned

Interior Features:

- Bar
- Built-in Cabinets
- Cable Prewire
- Cathedral Ceiling
- Closet Cabinets
- Coffered Ceiling
- Custom Mirrors
- Disability Equipment
- Exclusions
- Fire Sprinkler

- Fireplace
- Foyer
- French Doors
- Internet Available
- Laundry Tub
- Multi Phone Lines
- Other
- Pantry
- Pull Down Stairs
- Smoke Detectors
- Surround Sound
- Tray Ceiling
- Vaulted Ceiling
- Volume Ceiling
- Walk-In Closet
- Wet Bar
- Wheel Chair Access
- Window Coverings
- Zero/Corner Dr

Irrigation:

- Assessment Paid
- Assessments Unpaid
- Betterment
- Central
- Lake/Canal
- None
- Reclaimed
- Well

Kitchen:

- Built-in Desk
- Dome Kitchen
- Gas Available
- Island
- Pantry
- Walk-In Pantry

Lot Description:

- 3 Lots
- 4 Lots
- 5+ Lots
- Across from Beach Access
- Across from Waterfront
- Corner
- Cul-de-sac
- Dead End
- Golf Course
- Horses OK
- Irregular Shape
- Other
- Oversize
- Regular
- Zero Lot Line

Maintenance:

- Cable
- Concierge Service
- Fidelity Bond
- Golf Course
- Insurance
- Internet/Wi-Fi Access
- Irrigation Water
- Laundry Facilities
- Lawn/Land Maintenance
- Legal/Accounting
- Manager
- Master Antenna/Satellite
- Master Assn Fee Included
- None
- Pest Control Exterior

- Pest Control Interior
- Rec Facilities
- Repairs
- Reserve
- Security
- Sewer
- Street Lights
- Street Maintenance
- Trash Removal
- Water

Master Bath Description:

- 2 Masters
- ADA Accessible
- Bidet
- Combo Tub and Shower
- Dual Sinks
- Jetted Tub
- Multiple Shower Heads
- None
- Separate Tub and Shower
- Shower Only
- Tub Only

Management:

- Condo
- Developer
- None
- On-Site
- Professional
- Residents

***Fields that are BOLD are REQUIRED.**

Parking:

- 1 Assigned
- 2 Assigned
- 2+ Spaces
- Circle Drive
- Common
- Covered
- Wheelchair Access
- Deeded
- Driveway Paved
- Driveway Unpaved
- Electric Vehicle Charging
- Free Standing
- Golf Cart
- Guest
- Load Space
- None
- Paved Parking
- RV – Boat
- Special Purchase
- Special Rental
- Under Building Closed
- Under Building Open

Possession:

- At Closing
- Lease Back
- Long Close
- Negotiable
- See Remarks
- Prior to Closing
- Subject to Lease

Restrictions:

- Architectural
- Deeded
- Endangered Species
- Housing for Older Persons
- Limited Number Vehicles
- Limited Build Time
- No Commercial
- No Corporate Buyer
- No Motorcycles
- No Rental
- No RV
- No Truck
- None/Other

Road:

- Access Road
- Alley
- City Maintained
- County Maintained
- Cul-De-Sac
- Dead End
- Dirt Road
- Gravel
- No Access Road
- Paved Road
- Private Road
- Unpaved Road

Roof:

- Built-Up or Flat
- Metal
- Rolled Roof
- Shingle
- Slate
- Tile
- Wood

Rooms - Additional:

- Atrium
- Attached Apartment
- Balcony
- Den-Study
- Exercise Room
- Family Room
- Florida Room
- Glass Porch
- Great Room
- Guest Bath
- Guest Room
- Home Office
- Laundry in Garage
- Laundry in Residence
- Loft
- Media Room
- None
- Open Lanai/Porch
- Other
- Recreation
- Screened Balcony
- Screened Lanai/Porch
- Workshop

Private Pool:

- Yes No
- Pool Description:**
- Above Ground
- Below Ground
- Concrete
- Custom Upgrades
- Equipment Stays
- Fiberglass
- Heated Electric
- Heated Gas
- Heated Geo
- Heated Solar
- Indoor
- Lap Pool
- Negative Edge
- Pool Bath
- Salt Water System
- Screened
- Self Cleaning
- Vinyl

Private Spa:

- Yes No
- Spa Description:**
- Above Ground
- Below Ground
- Concrete
- Equipment Stays
- Fiberglass
- Heated Electric
- Heated Gas
- Heated Geo
- Heated Solar
- Indoor
- Pool Bath
- Pool Integrated
- Screened
- Self Cleaning
- Vinyl

Security:

- Alarmed Monitored
- Alarmed Unmonitored
- Completely Fenced
- Doorman
- Entry Card
- Entry Keypad
- Entry Phone
- Entry TV
- Garage Secured
- Gated
- Guard At Gate
- Lobby
- None
- Patrolled
- Sec. Sys Leased
- Security System Private

Sewer:

- Assessment Paid
- Assessment Unpaid
- Betterment
- Central
- Private
- Septic
- Dirt Road
- Gravel
- No Access Road

Special Info:

- Abstract Available
- Building Permit
- Coastal Construction Line
- Credit in Lieu of Title Policy
- Deed Restrictions
- Disclosures
- Elevation Certificate
- Foreign Seller
- Home Warranty

Storm Protection:

- None/Other
- Owner Agent
- Prior Title Insurance
- Seller Disclosure Available
- Special Assessment
- Survey Available
- Title Insurance Provd
- Impact Resistant Doors
- Impact Resistant Windows
- None
- Other
- Shutters
- Shutters Electric
- Shutters Manual
- Shutters – Screens/Fabric

***Fields that are BOLD are REQUIRED.**

Terms:

- Agreement for Deed
- Buyer Pays Title
- Buyer Finance/Cash
- Cash Only
- Consider 1st Mortgage
- Consider 2nd Mortgage
- Exchange
- FHA
- Lease Options
- Lease Purchase
- Model Lease Back
- See Remarks
- Seller Financing
- Seller Pay Closing Cost
- Seller Pays Title
- VA

View:

- Basin
- Bay
- Canal
- City
- Creek
- Golf Course
- Gulf
- Gulf & Bay
- Intersecting Canal
- Lagoon
- Lake
- Landscaped Area
- Mangroves
- Parking Lot
- None/Other

Water:

- Assessment Paid
- Assessment Unpaid
- Betterment
- Central
- Dual Water
- Filter
- Heat Recover Unit
- Other
- Rev Osmosis-Entire
- Rev Osmosis-Partial
- Softener
- Solar Heater
- Well

Windows:

- Arched
- Awning
- Bay
- Casement
- Double Hung
- Impact Resistant
- Jalousie
- Other
- Picture
- Single Hung
- Skylight
- Sliding
- Solar Tinted
- Thermal
- Thermal

Waterfront:

- Yes No

Gulf Access:

- Yes No

Waterfront Description:

- Basin
- Bay
- Canal
- Creek
- Fresh Water
- Gulf Frontage
- Intersecting
- Lagoon
- Lake
- Mangrove
- Navigable
- None/Other
- On the Gulf Beach
- Rip Rap
- River Frontage
- Seawall

Gulf Access Type:

- Bridge(s)/Indirect
- No Bridge(s)/Direct
- Other
- Via Boat Lift
- Via Boat Lock

Canal Width:

- Canal Width 1- 30
- Canal Width 31- 80
- Canal Width 81-120
- Canal Width 121-150
- Canal Width 151-200
- Canal Width 200+

Financial Information:

Total Tax Bill: \$ _____

HOA Description: Mandatory Voluntary None

Tax Year: _____

Mandatory HOA: Yes No

Tax District: Community Development District Municipal Service Tax Unit
 Municipal Service Tax Development Not Applicable

Tax Description: City and County County Only Homestead New Construction
 No Homestead Other Exemptions Other/None

HOA Description: Mandatory Voluntary

Mandatory HOA: Yes No

Master HOA: \$ _____
 Annually Semi annually

Monthly Quarterly

HOA Fee: \$ _____
 Annually Semi annually

Monthly Quarterly

Mand. Club Fee: \$ _____
 Annually Semi annually

One Time Mand. Club Fee: \$ _____

One Time Land Lease Fee: \$ _____

One Time Rec. Lease Fee: \$ _____

One Time Other Fee: \$ _____

One Time Special Assessment: \$ _____

***Fields that are BOLD are REQUIRED.**

Monthly Quarterly

Transfer Fee:

\$_____

***Fields that are BOLD are REQUIRED.**

Condo Fee: \$ _____
 Annually Semi annually

Monthly Quarterly

Rec Lease Fee: \$ _____
 Annually Semi annually

Monthly Quarterly

Special Assess Fee: \$ _____
 Annually Semi annually

Monthly Quarterly

Other Fee: \$ _____
 Annually Semiannually
 Monthly Quarterly

Association Management Phone :

Seller Flood Insurance: Yes No

Application Fee: \$ _____

Annual Food & Beverage Minimum \$ _____

Leasing on New Ownership: Yes No

Lease Limits: Yes No

Leases Per Year: _____

Min. Days of Lease: _____

Land Lease Fee: \$ _____
 Monthly Quarterly
 Annually Semi annually

Subject to FIRPTA: Yes No

Subject to Lease: Yes No

Lease Description: Annual Short Term

Lease Expiration Date: _____

Compensation and Misc Information:

Single Agent Comp (\$/%): _____

Trans Broker Comp (\$/%): _____

Non-Rep Comp (\$/%): _____

Bonus Amount (\$/%): _____

Bonus Amount Description: Dollar Amount
 Percentage of Sales Price

Foreclosed (REO): Yes No

Potential Short Sale : Yes No

Short Sale Comp (\$/%): _____

Auction: Yes No

Listing on Internet: Yes No

Address on Internet: Yes No

VOW Blogging: Yes No

Show AVM on VOW: Yes No

Variable Rate Commission: Yes No

Joint Agency: Yes No

Internet Sites: Broker Reciprocity Listhub Homes.com
 NaplesArea.com Realtor.com

Listing on MLS Advantage: Yes No

Agent & Office Information:

Co-List Agent MLSID: _____

Showing Appointment Required: Yes No

Listing Date: _____

Showing Appointment Phone: _____

Expiration Date: _____

Target Marketing: Yes No _____

Showing Instructions:
 24 Hour Notice Key Box – Supra iBox Notify Guard Tenant Occupied

***Fields that are BOLD are REQUIRED.**

- Alarm Systems
- Call Listing Agent
- Call Listing Office

- Key in Listing Office
- Listing Office Accompany
- No Same Day Showings

- Owner Occupied
- Pet On Premises
- Prior Day Notice

- Vacant
- Virtual Showings

***Fields that are BOLD are REQUIRED.**

- Click Showing Icon
- Key Box – Other
- No Sign on Property
- None
- Short Notice OK
- Sign On Property

Listing Type:

- Exclusive Agency
- Exclusive Agency with Exclusions
- Exclusive Right to Sell
- Exclusive Right to Sell w/ Exclusions
- Limited Services

Is there a sign on the property with seller contact information? Yes No

Contact seller for Showing? Yes No

Listing Broker will be available on contract presentation and negotiations? Yes No

Listing Broker will perform post contract services (Follows-up contract to closing)? Yes No

Settlement Agent Information:

Settlement Agent Name: _____ Settlement Agent Address: _____

Settlement Agent Phone: _____ Settlement Agent Email: _____

Remarks:

Property Information:

Maximum 1200 Characters

Note: Written Description of property only

No Names, Phone/Fax number, Gate/Access Codes or website/URL addresses allowed.

Confidential Remarks:

Maximum 1500 Characters

Note: No Gate/Access Codes Allowed.

Driving Information:

Maximum 1200 Characters

Note: Directions to Property Only.

No Names, Phone/Fax number, Gate/Access Codes or website/URL addresses allowed.

***Fields that are BOLD are REQUIRED.**