

Bonita Springs-Estero REALTORS®, Inc.
SWFLA MLS APPLICATION(MATRIX) -- INDIVIDUAL AGENT

2019-2020

- Use this form if the office is a member of the MLS of Bonita Springs-Estero REALTORS®, Inc. This form is also a part of the application package for new members who also want to participate in Bonita Springs-Estero SWFLA MLS.
- There is a separate application form for membership in the BONITA SPRINGS – ESTERO REALTORS®, INC.

Applicant Information

Email: _____
Agent Name: _____ Password you wish to use: _____
Home Address _____ Preferred Contact #: _____
City/State/Zip: _____ Real Estate License # _____

*****Photocopy of real estate license must be attached to this application*****

Designated REALTOR® Approval (Managing Broker)

Office: _____ Primary Board _____
Address: _____ Phone: _____
City/State/Zip: _____ Fax: _____

I hereby certify that I have reviewed this application, and find that the information provided is correct to the best of my knowledge. I also certify that I have reviewed with this REALTOR® MLS access and their MLS requirements.

Broker Signature: _____ Date: _____

Fees ***** All fee's are nonrefundable and subject to change without notice *****

There is a one-time \$20.00 application fee for Bonita Springs-Estero SWFLA MLS users/subscribers.

Agents will incur a participation fee of \$240.00 annually effective with the month your application is approved.

This participation fee will be billed on an annual basis for the period of July 1st thru June 30th. This invoice will be emailed to the email provided above.

Conditions

I understand that my application to participate in the Bonita Springs-Estero SWFLA MLS is contingent upon approval by the Bonita Springs – Estero REALTORS®, INC. Board of Directors. I agree as a condition of participation in the Bonita Springs-Estero SWFLA MLS to accurately maintain listing information and abide by all relevant bylaws, rules, and other obligations of participation including payment of fees. I confirm that I currently, and will on a continual and ongoing basis in the operation of my real estate business activities, actively endeavor to list real property of the type filed with the MLS and/or accept offers of cooperation and compensation made by other Participants through the Bonita Springs-Estero SWFLA MLS. I agree that I must continue to engage in such activities during my participation in the Bonita Springs-Estero SWFLA MLS. I acknowledge that failure to abide by these conditions of participation on an ongoing basis may result in potential suspension or termination of Bonita Springs-Estero SWFLA MLS participatory rights after a hearing in accordance with the Bonita Springs-Estero SWFLA MLS established procedures.

Agent Signature: _____ Date: _____

PAYMENT

Check # _____ Amount: \$ _____ Date: _____
____ Visa _____ MasterCard _____ AMEX # _____ Date processed: _____
Card #: _____ Exp Date: _____ Security code: _____

Return to: Bonita Springs-Estero REALTORS®, Inc. 25300 Bernwood Drive Suite 1, Bonita Springs, FL 34135

Phone: 239-992-6771

E-mail: Kat@BonitaEsteroRealtors.com

Matrix URL: www.swflaml.com ID: _____ PW: _____

License Information: www.myfloridalicense.com

BEAR Website: www.BonitaEsteroRealtors.com

MLS FEE SCHEDULE

USER/SUBSCRIBER FEES:

Set-up Fees for New Users/Subscribers

Due at the time of application: \$20.00

Annual Fees for User/Subscribers

Annual Fee per User/Subscriber \$240.00/ year
Annual Fee per Unlicensed Clerical Staff \$120.00/ year

Entry Fees

Listings Entered by User/Subscriber Free
Listings Entered for User/Subscriber by Association staff \$30.00 each
Extensions Entered by User/Subscriber Free
Extensions Entered for User/Subscriber by Association staff \$15.00 each
Transfer of Listings from one office to another \$ 2.00 each

INCLUDED IN MLS USER/SUBSCRIBER FEES:

- Unlimited access to data entered by Associations/Boards in Bonita Springs-Estero, Cape Coral, Ft. Myers and Naples
- Access to Tax Roll information in Lee and Collier Counties
- You may enter an unlimited number of listings and extensions at no charge
- Free basic Bonita Springs-Estero SWFLA MLS training provided
- Free Profile Sheet and Status Change form
- No listing fees
- Exclusive to BEAR MLS :
 - RPR – Realtor Property Resources – www.narrpr.com
 - IMAPP – Tax records
 - FIND.com – National MLS Search Engine

Bonita Springs-Estero Association of REALTORS®, Inc.
25300 Bernwood Drive, Suite 1, Bonita Springs, FL 34135
Phone: (239) 992-6771 ♦ Email: Kat@bonitaesterorealtors.com
BEAR Website: www.BonitaEsteroRealtors.com

****PLEASE NOTE: Your application will be processed within 48 business hours of
submittal to the board****

POLICY REGARDING NEW MEMBERS (REALTORS®, MLS, & SUPRA)

Updated 11/2014

Approval – New REALTOR® Members

Applications for new REALTORS® require approval by the Association’s Board of Directors, which meets monthly. “Provisional” membership is granted after Board of Directors approval. Membership becomes final when the new member completes requirements for Orientation and Induction.

Approval & Activation – New MLS Subscribers

Agents who are applying for “subscriber” status in the Bonita Springs – Estero MLS must first complete the Bonita Springs-Estero SWFLA MLS application, have it signed by their broker/manager, and submit the MLS enrollment fee.

If the agent’s office is already an existing Bonita Springs-Estero SWFLA MLS participant, and if the agent is new to the business and has already *received* their license from the State, the agent will be issued a “temporary” ID and password. Their subscriber status will become permanent once their REALTOR® application is approved by the Board of Directors, and when they complete Orientation and Induction. If they fail to meet these requirements, their “temporary” Bonita Springs-Estero SWFLA MLS access will be revoked.

If the office is already an existing Bonita Springs-Estero SWFLA MLS participant, and if the agent is new to the business and has *not* received their license from the state, no ID/password may be issued until their license number is confirmed. The agent may submit their Bonita Springs-Estero SWFLA MLS application, and we will hold it until we receive license number confirmation from the agent.

NOTE: The applicant does not have to wait for the license to be received in the mail, but may visit the DBPR web site (www.myfloridalicense.com) until their license number is confirmed on-line. The applicant can then print out a copy of their information from the DBPR web site and fax it to the Association Office and request a “temporary” ID/password at that time.

This information must be submitted via email or in person at the Association Office (no phone calls) so that we will have a “hard-copy” for our files!

They will then be notified by E-Mail of their “temporary” ID/password. Their subscriber status will then become permanent once their REALTOR® application is approved by the Board of Directors and when they complete orientation and induction procedures. If they fail to meet these requirements their, “temporary” Bonita Springs-Estero SWFLA MLS access will be revoked.

If the office is already an existing Bonita Springs-Estero SWFLA MLS participant, and if the agent currently is a REALTOR® member in good standing with another Association/Board, the agent will be issued a Bonita Springs-Estero SWFLA MLS ID and password immediately.

Approval & Activation – New Lockbox Program Participants

The lockbox program is available only to active members of a Board of REALTORS®. To process a participant into the system, we must have proof of REALTOR® membership application on file, with broker/manager signature and with payment.

If the agent is new to the business and has not received their license from the State, no cardkey may be issued until their license number is confirmed. The agent may submit their Supra application, and we will hold it until we receive license number confirmation from the agent. NOTE: The applicant does not have to wait for the license to be received in the mail, but may instead visit the DBPR web site (www.myfloridalicense.com) until their license number is confirmed on-line. The applicant must print out a copy of their information from the DBPR website and fax it to the Association Office. This information must be submitted via fax or in person at the Association Office (not by phone). After this is received, the applicant will receive temporary access to the Supra program. Their Supra status will become permanent once they complete orientation and induction. If they fail to meet these requirements, their “temporary” Supra access will be revoked.